

# The Rabbit Hole

Written by David Lindsay-Abaire

Tompkins High School  
2018 UIL One Act Play  
Handbook

Auditions  
Dec. 7<sup>th</sup> & 8<sup>th</sup>

## 2018 OTHS U.I.L. O.A.P.

Dear Students and Parents,

Auditions for our U.I.L. OAP will be held Dec. 7<sup>th</sup> and 8<sup>th</sup> during 5<sup>th</sup> period or after school appointments from 3:00-5:00 in the studio. Students must prepare a one to three minute monologue. Crew members will only need to turn in an application. Applications are due Dec. 7<sup>th</sup>.

We are looking for 12 actors and 6 technicians. There are 5 speaking role, and 5 roles requiring American Sign Language. Students will receive their final role on Dec. 12<sup>th</sup>. Technicians will be required to work in all aspects of technical work. The cast and crew list will be posted ONLINE Friday December 12<sup>th</sup> in the morning. You will need to pick up your script to learn your parts by Jan. 8<sup>th</sup>.

We will begin rehearsals during class on Jan. 8<sup>th</sup>, and will begin after school rehearsals on Feb. 12<sup>th</sup>. We will continue after school rehearsal until District Competition on March 10<sup>th</sup>. Attached is the rehearsal schedule. Please go over this schedule and compare it to your personal schedule, if you have any conflicts they must be written on the audition form. **Due to the nature of this play, ALL REHEARSALS ARE MANDATORY. If you have a conflict that cannot be rearranged you may not be considered for the OAP. Each conflict will be considered and be handled on a case to case basis. If we advance We WILL have rehearsal over Spring Break, please look at this when committing to this production.**

Attached is a student and parent agreement for this production. We have only a limited amount of time to put together this production. A parent and potential cast member must COMPLETELY READ the contract and sign the agreement at the bottom of the audition application before being allowed to audition. It is important that everyone involved know the responsibilities expected for this performance.

This play is a competition play and students will be traveling to on-site rehearsal and District competition. If we advance will could go to Bi-District competition, Area competition, Region competition and finally State competition. In other words, this could go on all the way through the end of April, please be prepared.

**TO AUDITION OR BE CONSIDERED FOR UIL OAP: COMPLETE THE ONLINE FORM AND COMPLETE PAGES 9 & 10 AND RETURN NO LATER THAN 3PM WEDNESDAY DECEMBER 6<sup>th</sup>!!! NO AUDITION FORMS WILL BE ACCEPTED AFTER 3PM DECEMBER 6<sup>th</sup>!!!**

Break a leg!

Thank you,  
Maggie Rodriguez and Jay Matthew  
Tompkins Theatre Directors

OAP 2018  
Rehearsal Schedule

<u>Date</u>	<u>Day</u>	<u>Time</u>	<u>Scenes</u>	<u>Location</u>
DEC. 7&8	Th-F	Auditions		Black Box or Studio

We will rehearse during class each day during 5<sup>th</sup> period beginning Jan. 8<sup>th</sup>. We will continue rehearsal in class as we continue to advance in UIL.

After School and Weekend Rehearsal, Clinic, & Competition

FEB. 6	T	2:45-4:45	Rehearsal	PAC/Black Box
7	W	2:45-4:45	Rehearsal	PAC/Black Box
8	Th	2:45-4:45	Rehearsal	PAC/Black Box
12	M	2:45-4:45	Rehearsal	PAC/Black Box
13	T	2:45-4:45	Rehearsal	PAC/Black Box
14	W	2:45-4:45	Rehearsal	PAC/Black Box
15	TH	2:45-4:45	Rehearsal	PAC/Black Box
16	F	2:45-4:45	Rehearsal	PAC/Black Box
*19	M	8:00-12:00	Rehearsal	PAC/Black Box
20	T	2:45-4:45	Rehearsal	PAC/Black Box
21	W	3:45-7:00	Clinic at OTHS	PAC/Black Box
22	Th	2:45-4:45	Rehearsal	PAC/Black Box
26	M	2:45-4:45	Rehearsal	PAC/Black Box
27	T	2:45-4:45	Rehearsal/ Load	PAC/Black Box
28	W	8:30-2:00	<i>Off-Site Clinic</i>	<i>Lee College</i>
MAR 1	TH	2:45-4:45	Rehearsal	PAC/Black Box
2	F	2:45-4:45	Rehearsal	PAC/Black Box
5	M	2:45-4:45	Rehearsal	PAC/Black Box
6	T	2:45-4:45	Rehearsal	PAC/Black Box
% 7	W	2:45-4:45	Rehearsal	PAC/ Black Box
% 8	TH	2:45-4:00	Rehearsal	PAC/Black Box
		7:00	Public Performance	PAC
% 9	F	2:45-4:45	Rehearsal/Load	PAC/Black Box
^10	S	TBD	District Competition	MRHS PAC

If we advance and keep advancing OAP could go all the way until April 25<sup>th</sup>. Rehearsals would be TBD and flexibility would be greatly appreciated.

On- Site Rehearsals TBA @ Cinco Ranch HS

- Wed 3/7 – 1:30 / 3:15 / 5:00,
- Thurs 3/8 – 1:30 / 3:15,
- Fri 3/9 – 1:30 / 3:15

I. Contest Dates and Host Sites

A. District 19 Competition

1. Date: Saturday March 10, 2018
2. Place: Cinco Ranch High School
3. Contest Manager: Jamie Morris
4. Judges: Royal Brantley, David Crawford and Deb Shaw

B. Bi-District A Competition

1. Date: Saturday March 24, 2018
2. Place: Morton Ranch High School
3. Contest Manager: Troy Menn
4. Judges: Marion Castleberry, Bob Singleton, and Jeanne Gilson

C. Area 1 Competition

1. Date: Thursday March 29, 2018
2. Place: San Jacinto College – Central
3. Contest Manager: Jerry Ivins
4. Judges: Susan Loughran, Rod Caspers and Yvonne Phillips-Dupree

D. Region III Competition

1. Date: Saturday April 14, 2018
2. Place: San Jacinto College – Central
3. Contest Manager: Jerry Ivins
4. Judges: Kelly Parker, Missey Head and Mandy Epley

E. 6A State Competition (Tentative)

1. Date: Wednesday April 25, 2018 (with critiques on April 26)
2. Place: TBA
3. Contest Manager: TBA
4. Judges: Jim Rambo, Alison Frost, Carrie Klypchak

\* = Weekend/No School

^ = Competition

# = Clinic

% = Possible On-site rehearsal

## Actor Rehearsal and Performance Policies

- ◊ Students must be academically eligible to perform in a production. If a student is deemed ineligible, they will be replaced, and returning to the production will be determined by eligibility rules and Director approval. If a student is replaced due to ineligibility, they are NOT guaranteed their role upon becoming eligible.
- ◊ Students should always arrive early to rehearsal in order to set props, dress in rehearsal attire and warm-up vocally and physically, so that the rehearsal can begin on time.
- ◊ Students may not leave rehearsal or performances early without the Director's permission.
- ◊ **If you are going to be more than 10 minutes late to a rehearsal or a performance call, you must notify the Stage Management in advance. This does not excuse you from demerits, but must be done.**
- ◊ Silence **MUST** be maintained backstage during rehearsals and performances at all times.
- ◊ Actors must follow all instructions by the Directors and Stage Managers, and cooperate with other actors, technicians, and participants in the production.
- ◊ Actors should dress appropriately and modestly for rehearsal. Clothing and shoes should not impede movement. Appropriate shoes approved by director must be worn to every rehearsal. Rehearsal clothing may be neatly stored in an assigned production locker, or space designated by a Director.
- ◊ Eating and/or drinking in costume is strictly forbidden.
- ◊ Costume repairs should be reported immediately to the costume crew head or Director.
- ◊ Actors are responsible for scripts (and scores if applicable) at all times and must have these and pencils with them at every rehearsal. Failure to return a script or score when necessary may result in fines.
- ◊ The use of cell phones, Ipods and portable gaming systems are not permitted during rehearsals, performances, or meetings. Cell phones will be collected at the start of rehearsals and performances and stored in the designated pockets. Parents needing to contact students may do so through the stage manager.

- ◊ All OAP company members must maintain a quiet, professional attitude at all times.
- ◊ Props are to be used only in the given action of a play. Actors pick up all props from the assigned prop areas and return them as directed. No props are to be played with or removed from the stage area.
- ◊ Set pieces should not be moved, played with, touched, or sat upon except in the given action of the play.
- ◊ The actor must cooperate with the Director.
- ◊ Hairstyles will be dictated by the character, period of the play, and design concept.
- ◊ Personal issues should be dealt with outside of the performing and rehearsing times.
- ◊ Actors should be in designated areas at all times at all rehearsals and performances.
- ◊ Actors should keep their personal items with them in designated areas in plain view of the Stage Manager or in an assigned location.

### Alternate/Production Assistant Policies

In our company, alternates are not just understudies, they are vital to the success of our production. As such, they are expected to participate as full members of the company.

- Alternates/PAs are expected to follow all policies outlined for actors/crew.
- Rehearsal time may be spent observing rehearsal, preparing for their officer duties, or other responsibilities as assigned by the directors.

# Rehearsal Procedure

## BE ON TIME.

To be early is to be on time, on time is late, and late is unacceptable.

1. Sign in on the rehearsal sign-in sheet. Check the call board for announcements and information you may need.
2. Check with the Stage Manager and/or Lead Tech to see if there is anything you need to do before rehearsal. Drop your cellphone in the assigned pocket.
3. Always bring your OAP binder, pencil and water bottle to rehearsal. In your binder you must have YOUR COPY of this handbook. We will not give water breaks so a water bottle is MANDATORY!
4. Go to your assigned place on stage for warmups. While you're waiting, look over your lines and blocking. You should be in your assigned place NO LATER THAN 5 MINUTES BEFORE REHEARSAL STARTS. If you are not, the SM will begin calling you.
5. Follow the warmup captains (vocal and physical) in warmups, paying full attention and committing to the warm ups fully. NO TALKING during physical warmups.
6. Write down ALL blocking you are given. Your script WILL be checked for it, and you WILL be given a grade for this if you are in a Theatre class.
7. Remain focused during the entire rehearsal. If you cannot, you will be asked to leave, as you are wasting the directors' and entire company's time.
8. If you are not specifically working a scene at any point during rehearsal, use that time to look over your lines and blocking. Alternates will be available to help actors that may need someone to run lines with.
9. The director(s) dismiss(es) the company. If actors are late to rehearsal, it makes it necessary for us to make that time up at the end of rehearsal.

**Make every rehearsal count.  
Listen. Focus. Succeed.**

# Things You Should Know Before Auditioning (or letting your child audition) for a OTHS Theatre Production

- We (the directors) strive to make decisions that are in the best interest of at least the majority, if not entirety, of our students. Sometimes, this means that choices that are made may not benefit an individual student or a small group of students. While not desirable, this is unavoidable when working with such a large group of individuals.
- Decisions, casting or otherwise, are NEVER made based on “liking” one student more than another. That doesn’t benefit ANYONE. Specifically in the case of casting, many factors are considered: appropriateness for role, work ethic, availability for rehearsal, casting of other roles, directability, effort put forth in audition, natural talent, etc. In other decisions, there are numerous facets to each situation, but professional decisions will NEVER be made based on any personal opinions.
- Casting is not up for negotiation. If you are unhappy with your (or your child’s) assigned role or position, the **student** may talk to the directors after the 24-hour rule to discuss what they should do in the future in light of wanting a specific role. Unless there is a concern that the role your child has been given is too large for them to handle, there is no need for parent communication as roles will not be changed only because an individual believes casting was done incorrectly.
- No individual is entitled to anything based on their grade level or previous experience. We firmly believe that participating in a well-cast show, regardless of the size of your role or position, is far more beneficial than receiving a role simply because you are a senior or haven’t had a big part yet. We believe casting in that manner does a disservice to everyone involved, and does not accurately reflect real life in this industry.
- We respect that students have more than just the production going on in their lives; however, choosing to be a part of this company means choosing to make it a priority. We will respect the time of everyone involved and expect students to respect rehearsal time by being on time, focused, and productive during that time. High-quality productions require time, and we strive to present high-quality productions.



# STUDENT AGREEMENT

Please initial each section:

\_\_\_ I have PRINTED a copy of the rehearsal schedule and, along with my parent/guardian, have filled out all conflicts to the best of my ability. I will schedule any necessary appointments around this schedule.

\_\_\_ I understand that I must bring my OAP binder, pencil and water bottle to every rehearsal. I understand that in my binder I must have a copy of this handbook.

\_\_\_ I understand that my attendance and punctuality to rehearsals is very important. I also understand that if I miss a rehearsal without sufficient notice, I will be removed from the OAP company. I also understand that if I am habitually tardy to rehearsals, I will be removed from the OAP company.

\_\_\_ I understand that being chosen to be a part of this production is an honor; therefore, I will make good life decisions. Drinking, smoking, drugs, violence, promiscuity, etc. are prohibited during this process. Participating in such activities can result in removal from the company.

\_\_\_ I understand that if I miss school because of an illness, I must also contact the director before rehearsals to inform her of the situation.

\_\_\_ I understand that I must be prepared to rehearse at the assigned time, which means I arrive early to rehearsal.

\_\_\_ I understand that my grades and school attendance affect my participation in this production. If grades persist below average and/or attendance becomes a problem, I may be removed from the company.

\_\_\_ I understand that it is my responsibility to work out conflicts between other activities and rehearsals. I have chosen to be involved in this production and to make it a priority.

\_\_\_ I understand that my role as cast or crew member may be changed at any time in the rehearsal process for the good of the production.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

# PARENT AGREEMENT

Please initial each section.

\_\_\_ I have received a copy of the rehearsal schedule and, along with my student, have filled out all conflicts to the best of my ability. I will schedule any necessary appointments around this schedule.

\_\_\_ I understand that my student's attendance and punctuality to rehearsals is very important. I also understand that if my student misses a rehearsal without sufficient notice, they will be removed from the company. I also understand that if they are habitually tardy to rehearsals, they will be removed from the company.

\_\_\_ I understand that being chosen to be a part of a production is an honor; therefore, I will help my student make good life decisions. Drinking, smoking, drugs, violence, promiscuity, etc are prohibited during this process. Participating in such activities can result in removal from the company.

\_\_\_ I understand that if my student misses school because of an illness, I must also contact the director before rehearsals to inform her of the situation.

\_\_\_ I understand that my student must be prepared to rehearse at the assigned time, which means they must arrive early to rehearsal.

\_\_\_ I understand that my student's grades and school attendance affect their participation in this production. If grades persist below average and/or attendance becomes a problem, they may be removed from the company.

\_\_\_ I understand that it is my student's responsibility to work out conflicts between other activities (including appointments) and rehearsals. My student has chosen to be involved in this production and to make it a priority.

\_\_\_ I understand that I am to make sure that my student has transportation when the rehearsal is over.

\_\_\_ I understand that as time draws nearer to performance date, rehearsals may go beyond the scheduled rehearsal times.

**\_\_\_ I understand that my student's role as cast or crewmember may be changed at any time in the rehearsal process for the good of the production.**

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Phone \_\_\_\_\_

Parent Email \_\_\_\_\_

## 2017-2018 Important Note:

Due to scheduling issues out of our control, the district contest will be held MARCH 10. This is the first Saturday of our Spring Break.

ALL OAP COMPANY MEMBERS (Crew and Alternates included) MUST make these rehearsals a priority.

Unfortunately, students that cannot make these rehearsals a priority will not be considered for the OAP company.

Link to the online audition form:

<https://goo.gl/forms/oLeSNXJkSoaI5UVE2>