

Shrek the Musical

Cast & Crew Contract

I understand that in accepting a role either in the cast or crew I am making a commitment to do the following:

- I will have a positive attitude and work as member of the team for the good of the show.
- **Production fees paid by the deadline is \$40 and any fee paid after the deadline increase to \$50.**
- The following is the explanation of the Tardy Policy:
 - Tardies must have a paper trail of written notices from the student in question must be given to the student director/stage manager, prior to the tardy.
 - The student will inform the director, student director/stage manager in a timely manner of the tardy.
 - Coming from tutorials or make-up tests/quizzes require a pass for admittance to rehearsal/crew work day
- 3 Unexcused Tardies = 1 Unexcused Absence, **ANY Unexcused Absence** = my replacement.
- Actors missing an entrance is a tardy in the worst sense of the word!
- No one leaves until a director has dismissed me. Leaving early without proper dismissal may result in my replacement in the cast or crew. **NO ONE LEAVES UNTIL EVERYONE LEAVES!**
- I understand there is to be NO FOOD OR DRINK on stage or back stage at any time!
- It is my responsibility to keep the rehearsal/work areas clean at all times whether it is my trash or not. **Not cleaning properly may result in late dismissal, it's not fair to leave a mess at any time!**
- I will be accountable for my part in this production and make sure my job is done properly and I will refrain from touching things that are under the jurisdiction of another crew because I know that doing so can cost money and valuable time.
- Rehearsals/workdays should be your priority. Students will only be excused from a rehearsal if they have written the conflict on their audition form -AND- have filled out the anticipated absence form 24 hours in advance. Unanticipated absences will be dealt with on a case by case basis. Anticipated absence forms must be filled out for every absence even though it may have been written on the audition form.
- **Mandatory rehearsals are MANDATORY!!!** Absolutely no student will be excused from these rehearsals unless extenuating circumstances have occurred.
- **Performances are mandatory!!!**
- *No Pass No Play* applies to this activity.
- I understand that failure to adhere to any and all of the previously stated rules and procedures may result in my replacement.
- **I understand that a MANDATORY parent production meeting will occur at the beginning of the rehearsal process. Parents must make arrangements to attend this one time meeting.**