

# TOMPKINS THEATRE COMPANY SCHOLARSHIP INFORMATION

**DEADLINE FOR APPLICATION: FRIDAY, APRIL 21st, 2017 by 12:00 pm.**

The Tompkins Theatre Company Booster Club sponsors scholarships awarded to senior students who have made outstanding contributions to the theatre department during high school. Scholarship recipients are announced at the annual Tompkins Theatre Company year-end banquet.

## **What is in this application packet?**

- Tompkins Theatre Company Booster Club Scholarship Information (page 1 and 2)
- Tompkins Theatre Company Booster Club Scholarship Important Dates (page 1)
- Scholarship Applicant Eligibility Verification Form (SAEV Form) (page 3)
- Supporting materials checklist (page 4)
- Tompkins Theatre Company Booster Club Scholarship Application (page 5)

## **How many scholarships are there?**

For the 2016-17 year, four scholarships will be awarded: one to a technical student, one to a student planning on teaching theatre as a career, and two general scholarships. Additional scholarships may be awarded, pending available funds and the number of qualified applicants.

## **How are the recipients chosen?**

The Scholarship Committee consists of a chairperson (non-senior Tompkins Theatre Company Booster Club parent), two to four non-senior Tompkins Theatre Company Booster Club parents and current OTHS teacher. The committee reviews the applications and supporting materials (which are made anonymous by a Booster Club Executive Board member).

## **Tompkins Theatre Company Booster Club Scholarship Application Important Dates:**

Wednesday, March 1st, 2017	Deadline for submitting Scholarship Applicant Eligibility Verification form (SAEV form). Completion of this form requires signatures from your counselor and a theatre director.
Wednesday, March 8 <sup>th</sup> 2017	Applicants who submitted the SAEV form on or before March 1st will receive confirmation of their eligibility on or before this date.
Friday, April 21st 2017	Deadline for submitting scholarship applications and supporting materials.
Friday, May 26th, 2017	Recipients of the 2016-17 Tompkins Theatre Company Booster Club scholarships will be announced at the yearend banquet.

## **Eligibility Criteria:**

1. Applicant must be a member of the Tompkins Theatre Company and have been a member of the Theatre Company for at least three years.
2. Applicant must have earned a minimum of 60 Thespian points.
3. Applicant must be a graduating senior in good standing at O. D. Tompkins High School with a minimum GPA of 3.0 and an exemplary discipline record.

## How to submit your application:

### Step One

Prior to submitting your application for a Tompkins Theatre Company Booster Club scholarship, it is very important that you meet all of the eligibility requirements. **Completing the Tompkins Theatre Company Booster Club Scholarship Applicant Eligibility Verification form (SAEV form) is the first step and this requires some leg work and planning on your part.**

1. Fill in the personal information on the SAEV form, page 3 of this packet. Take your form to one of your TTC directors for Thespian point verification. You need 60 Thespian points to be eligible to apply. Your director will determine if you have, or will have, enough Thespian points and he/she will sign and complete the director section of the form. If you do not have enough points, your director will let you know.
2. Once the director has signed off on your Thespian points, please take your form to your academic counselor for GPA and exemplary discipline record verification. **COUNSELOR VERIFICATION MAY TAKE UP TO THREE WEEKS SO ALLOW TIME FOR THIS TO BE PROCESSED.** You will likely need to leave your SAEV form with the counselor. Students are responsible for checking back with the counselor to pick up their verified SAEV forms.
3. Once you have picked up your SAEV form from your counselor, make a **photocopy** of your SAEV form. Place your original SAEV form (signed by counselor and director) in the safe in the theatre workroom no later than **12:00 pm on Wednesday, March 1st, 2017.** Keep your photocopied SAEV form safe as you will need to submit this with your applications and supporting materials.
4. Your SAEV form will be forwarded to the Tompkins Theatre Company Booster Club membership chairperson for verification of membership in the theatre company. Your original SAEV form will be kept on file.
5. You will be notified from a Scholarship committee member confirming that you meet the eligibility requirements on or before Wednesday, March 8th, 2017.

### Step Two

Once you have received notification that you are eligible, please complete the application form (page 5) and compile your supporting materials (see checklist, page 4). Your application and supporting materials are due no later than **12:00 pm on Friday, April 21st, 2017.**

6. Place your application in a sealed envelope with **all** of your supporting materials and deliver to the theatre workroom safe with the words '2016-17 Scholarship' on the envelope.

If you have any questions, please contact Maggie Rodriguez, Theatre Director.

# **Tompkins Theatre Company Booster Club Scholarship**

## **Applicant Eligibility Form (SAEV)**

Please complete this form with the director and counselor signatures, in that order, and place in the theatre workroom safe by **Wednesday, March 1st, 2017 no later than 12:00 pm.** Please make a copy of this form. You will need to include the copy with your application packet.

**Applicant** \_\_\_\_\_ **name: Phone :** \_\_\_\_\_ **Email:** \_\_\_\_\_

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Director's Office Use Only:

Please verify by initialing and completing the following:

The applicant is a member of the International Thespian Association. \_\_\_\_\_  
Director's initials

The applicant has or will have accumulated \_\_\_\_\_ Thespian hours by the end of the current school year.

\_\_\_\_\_  
Signature of Director \_\_\_\_\_ Date

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Counselor's office Use Only:

Please verify by initialing the following:

The applicant has a GPA of 3.0 or higher. \_\_\_\_\_  
Counselor's initials

The applicant has an exemplary discipline record: \_\_\_\_\_  
Counselor's initials

\_\_\_\_\_  
Signature of Counselor \_\_\_\_\_ Date

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Tompkins Theatre Company Booster Club Office Use Only:

Please verify the membership eligibility of the applicant:

Tompkins Theatre Company member: yes no

Minimum of three years of membership: yes no

\_\_\_\_\_  
Signature of \_\_\_\_\_ TTCBC President \_\_\_\_\_ Date

## **Tompkins Theatre Company Booster Club Scholarship Application Supporting Materials Checklist:**

Please submit the following materials:

- Complete and submit the Tompkins Theatre Company Booster Club Scholarship Application form (page 5 of this application packet).
- A photocopy of your completed SAEV form.
- Include two letters of recommendation. One letter may be from an OTHS teacher. Your second letter may be written by a non family member, such as a mentor or community member who can attest to your commitment to theater arts.
- An original essay of 250 words or less, typed (MLA format) on the following topic:  
"How has being a part of the Tompkins Theatre Company and/or Theatre impacted my life?"
- A copy of your resume. Please include all of your contributions to the Tompkins Theatre Company and the theater department at OTHS, as well as any theater contributions you have made outside of the Tompkins Theatre Company, community/volunteer service you have fulfilled, awards, and other talents. Your Tompkins Theatre Company contributions will be given the most consideration when your application is evaluated, so be sure to include EVERYTHING you can think of (Fish Camp, Comedy Sportz, Falcon Night Flight Theatre, involvement in shows as actors or technicians, PAC support, Thespian accomplishments, anything you think the committee needs to know about your involvement in the company).

Enclose your application and the above materials in a sealed envelope and deliver them to the theatre workroom and place them in the safe **no later than 12:00 pm on Friday, April 21<sup>st</sup>, 2017.**

# TOMPKINS THEATRE COMPANY BOOSTER CLUB SCHOLARSHIP APPLICATION

Enclose your application and the above materials in a sealed envelope marked 'scholarship' and place in the theatre workroom safe **no later than 12:00 pm on Friday, April 21st, 2017**

Please type or print neatly in black or blue ink:

Applicant Name: \_\_\_\_\_ Applicant phone number: \_\_\_\_\_

Parent/Guardian Names: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ @ \_\_\_\_\_

Years Attended Tompkins HS:    \_\_ One    \_\_ Two    \_\_ Three    \_\_ Four

Please list the universities/colleges you have applied to for attendance in the Fall.

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Please check that you are submitting:

- Your completed application form
- Two letters of recommendation

Letter #1 from: \_\_\_\_\_

Letter #2 from: \_\_\_\_\_

- Your original essay of 250 words or less, typed (MLA format) on the following topic:  
"How has being a part of the Tompkins Theatre Company and/or Theater impacted my life?"
- Your resume
- Copy of your SAEV form

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Applicant